



## COUNTY OF SAN DIEGO CONSTRUCTION & DEMOLITION (C&D) DEBRIS RECYCLING

5510 Overland Ave, Suite 210, San Diego, CA 92123

CDRecycling@sdcounty.ca.gov • 858-694-2463

### **Debris Management Permit Instructions:**

A Debris Management Permit (C&D Permit) is required for all construction, demolition, or renovation projects 5,000 ft<sup>2</sup> or greater in the unincorporated county of San Diego. Beginning January 1, 2021 projects 1,000 ft<sup>2</sup> or greater will require a C&D Permit.

### ***The 5 Steps to a C&D Permit:***

1. Submit a Debris Management Plan.
2. Submit a Performance Guarantee.
3. Recover/Recycle your C&D debris-keep a Daily Log to track all debris.
4. Save all trash and recycling receipts and/or photographs that document the material flow.
5. Apply for a refund.

### **Step 1: The Debris Management Plan (DMP)**

The Debris Management Plan (DMP) identifies the types and quantities of materials that will be generated by your project and will help you choose the appropriate facilities and services. The DMP and project invoice shall be provided at the County's Land Development Counter. The plan must be completed by the contractor identified on the building permit and be submitted to the DPW Recycling Section as a condition of approval prior to the building or demolition permit issuance. A DMP with an estimation calculator is available to help determine project recycling estimates. If you are using subcontractors, inform them of the recycling requirements. The Debris Management Plan along with other helpful forms are available from the DPW Land Development Counter or at: <https://www.sandiegocounty.gov/content/sdc/dpw/recycling/cdhome.html>. Submit the completed Debris Management Plan and copy of paid invoice to:

- County of San Diego, Department of Public Works Recycling Section  
5510 Overland Ave., Ste. 210 (Cartography Counter)  
San Diego, CA 92123
- Or Email to [CDRecycling@sdcounty.ca.gov](mailto:CDRecycling@sdcounty.ca.gov)

### **Step 2: The Performance Guarantee**

The Performance Guarantee is a fully refundable guarantee and is based on the square footage of the permitted project. The amount is \$0.40 per square foot with a \$40,000 maximum guarantee. The Land Development Counter staff will provide DMP form and performance guarantee invoice. The total amount will be listed on the C&D permit invoice and must be paid prior to the building permit issuance. The Performance Guarantee should be paid to the Cashier at 5510 Overland Ave. The paid receipt should be returned with the DMP to DPW Recycling.



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### Step 3: Recover/Recycle Construction and Demolition Debris

The ordinance requires a 65% diversion rate by the construction and demolition projects, which must include, at a minimum 90% diversion of inert material. If you cannot meet these percentages, you may apply for an Infeasibility Exemption. Please visit: [www.sandiegocounty.gov/content/sdc/dpw/recycling/cdhome.html](http://www.sandiegocounty.gov/content/sdc/dpw/recycling/cdhome.html) for an Infeasibility Exemption form.

Before starting a demolition, construction, or a remodeling project, determine how to manage construction and demolition debris and any excess building materials on site. You can use the required Debris Management Plan to help determine where project materials will be reused or recycled during the process. Recovering or recycling your projects debris will reduce the amount of debris related to your project that is buried in the landfill.

#### ***Options include:***

- Debris can be source-separated on site or commingled and hauled off site to a Certified Mixed C&D Debris Recycling Facility for separation and recycling. While source separation is generally preferable to commingling, there are pros and cons to both methods.
- Materials can be re-used onsite or donated, whereby photo evidence must be supplied.
- A combination approach: some materials can be taken to a facility for recycling and other materials can be re-used or donated.

### Step 4: Save all Receipts/Photographs/Other Documentation Tracking Material Flow

It is important to document how you are handling your projects debris and that you save all receipts. All landfill, transfer station and recycling facility receipts are required to receive a full or partial refund of your Performance Guarantee. If material is reused onsite, please submit photographic proof of how it was reused. A Daily Log (sample provided) is required to keep track of a projects material flow. Projects on or after January 1, 2021 may choose to use a Franchised Hauler to transport, track and report all material movement. For additional information please visit: [www.sandiegocounty.gov/content/sdc/dpw/recycling/cdhome.html](http://www.sandiegocounty.gov/content/sdc/dpw/recycling/cdhome.html)

### Step 5: Apply for a Performance Guarantee Refund

Applicants must submit a Final Debris Management Report (DMR) to calculate the final diversion rate for the project within 180 days of the issuance of the Certificate of Occupancy. Please send in all of the receipts and photographic or other diversion proof along with the Final Debris Management Report. The applicant will receive a full or partial refund depending on the recycling rate within 30 days confirmed submittal.



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- Submit the Final Debris Management Report (DMR) to:  
  
Solid Waste Planning and Recycling  
5510 Overland Ave., Ste. 210  
San Diego, CA 92123  
  
Or to email to [CDRecycling@sdcounty.ca.gov](mailto:CDRecycling@sdcounty.ca.gov)
- Submit of all receipts and other diversion documentation along with the DMR
- Proof that 65% of overall project material, including a minimum of 90% inerts, was recycled or reused.

### ***What if I do not meet all the refund criteria?***

If the project did not meet the diversion requirements, the applicant will receive a refund on a pro-rated basis with accrued interest depending on the degree of compliance within 30-days of the final submittal.

Please call 858-694-2463 or email [CDRecycling@sdcounty.ca.gov](mailto:CDRecycling@sdcounty.ca.gov) if you need any assistance or have any questions regarding this process.

### **Contact and Help:**

Please call 858-694-2463 or email [CDRecycling@sdcounty.ca.gov](mailto:CDRecycling@sdcounty.ca.gov) if you need any assistance or have any questions regarding this process.